

**Minutes of the
Scrutiny Board**

(to be confirmed at the next meeting)

Date: Thursday, 22 March 2018

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs S M Bayford (Chairman)

Councillor S D Martin (Vice-Chairman)

Councillors: F Birkett, Mrs P M Bryant, S Cunningham, M J Ford, JP,
Mrs C L A Hockley and A Mandry

Also Present: Councillor Miss T G Harper, Executive Member for Streetscene
(Item 6)



1. APOLOGIES FOR ABSENCE

An apology of absence was received from Councillor Ms Pankhurst.

2. MINUTES

RESOLVED that the minutes of the Scrutiny Board meeting held on 11 January 2018 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. PRESENTATION BY, AND QUESTIONING OF THE EXECUTIVE MEMBER FOR STREETSCENE

The Board received a presentation and asked questions of the Executive Member for Streetscene, Councillor Miss Harper, on an overview of the Streetscene portfolio and the changes that have been made to it over the past two years. (appended to these minutes).

The presentation covered the following areas:

- Services within the Portfolio
- Budgets and Resources
- Management Structure
- Transport Management
- Refuse & Recycling
- Grounds Maintenance
- Hampshire County Council Agency Agreement
- Street Cleansing
- Parks and Open Spaces
- Countryside Management

The Board noted that some of the most significant changes to the portfolio were the additional services that have been brought in the Streetscene department, which includes; Countryside Services, Outdoor Recreation and the Speed Limit Reminder signs.

RESOLVED that the Executive Member for Streetscene be thanked for her informative presentation.

7. FINAL REVIEW OF WORK PROGRAMME 2017/18 AND DRAFT WORK PROGRAMME 2018/19

The Board considered a report by the Director of Finance and Resources which gave a final review of the Board's work programme for 2017/18 and the draft work programme for 2018/19.

The Director of Finance and Resources addressed the Board to inform them of an additional item that is to be included onto the work programme for 2018/19. He informed them that on 14 December 2017 a petition entitled "Stop the building of 1500 homes in Warsash, Locks Heath, Park Gate and Titchfield Common" was presented at the Council meeting.

The petition contained 2,390 valid signatures, with the trigger for a debate at Council being 1500 signatures. The petitioner was advised however, that as the petition was raised in response to the consultation on the Draft Local Plan, it would not be appropriate to debate this matter at the next Council meeting as there are Statutory processes which we are legally bound to adhere to and which must take precedence over the petition.

The petitioner was also advised that the Council is mindful of pre-determination issues where Councillors would be put in the position of publicly voicing their opinions on how they would vote on the issue of site allocations for housing prior to the Local Plan being presented to Council for determination; or prior to the Local Plan being presented to Council for formal determination; or prior to any planning applications on those specific sites coming forward to the Planning Committee for approval.

The petitioner has now submitted a formal complaint about the way the petition has been handled by the Council.

The Petition Scheme states that "if you feel that we have not dealt with your petition properly, the petition organiser has the right to request that the Scrutiny Board reviews the steps that the Council has taken in response to your petition."

Officers will therefore bring a report on this issue to the next meeting of the Scrutiny Board, inviting a review on the handling of the petition in order that the complaint can be considered and resolved.

This item will be added to the work programme for the next meeting of the Board in May.

In addition to the above, the Director of Finance and Resources confirmed that the unallocated item of Vanguard Update will be added to the work programme for the November 2018 meeting.

Members were given the opportunity to add any additional items to the work programme for 2018/19, but no further suggestions were made.

RESOLVED that the Board:

- (a) reviewed the outcomes of the work programme for 2017/18;

- (b) inform the Council of the Board's views on the outcome of the call-in arrangement for 2017/18;
- (c) agree the provisional work programme for 2018/19;
- (d) submit the provisional work programme of the Board for 2018/19 to the Council.

8. RECEIVE MINUTES OF MEETINGS OF POLICY DEVELOPMENT AND REVIEW PANELS

The Board was asked to receive the minutes of the Policy Development and Review Panels held since 1 January 2018.

(1) Minutes of meeting Tuesday, 9 January 2018 of Planning and Development Policy Development and Review Panel

The Chairman of the Planning and Development Policy Development and Review Panel, Councillor A Mandry was invited to present the minutes of the meeting held on 9 January 2018.

It was AGREED the minutes be received.

(2) Minutes of meeting Tuesday, 16 January 2018 of Health and Public Protection Policy Development and Review Panel

The Chairman of the Health and Public Protection Policy Development and Review Panel, Councillor M J Ford, JP was invited to present the minutes of the meeting held on 16 January 2018.

It was AGREED that the minutes be received.

(3) Minutes of meeting Tuesday, 6 March 2018 of Health and Public Protection Policy Development and Review Panel

The Chairman of the Health and Public Protection Policy Development and Review Panel, Councillor M J Ford, JP was invited to present the minutes of the meeting held on 6 March 2018.

It was AGREED that the minutes be received.

(4) Minutes of meeting Wednesday, 17 January 2018 of Leisure and Community Policy Development and Review Panel

The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Mrs C L A Hockley was invited to present the minutes of the meeting held on 17 January 2018.

It was AGREED that the minutes be received.

(5) Minutes of meeting Thursday, 18 January 2018 of Housing Policy Development and Review Panel

The Chairman of the Housing Policy Development and Review Panel, Councillor F Birkett was invited to present the minutes of the meeting held on 18 January 2018.

It was AGREED that the minutes be received.

(6) Minutes of meeting Thursday, 8 March 2018 of Housing Policy Development and Review Panel

The Chairman of the Housing Policy Development and Review Panel, Councillor F Birkett was invited to present the minutes of the meeting held on 8 March 2018.

It was AGREED that the minutes be received.

(7) Minutes of meeting Thursday, 25 January 2018 of Streetscene Policy Development and Review Panel

The Chairman of the Streetscene Policy Development and Review Panel, Councillor S D Martin was invited to present the minutes of the meeting held on 25 January 2018.

It was AGREED that the minutes be received.

9. EXECUTIVE BUSINESS

The Chairman invited members to indicate if they wish to consider any other item of business dealt with by the Executive since the last meeting of the Board.

There were no other items of Executive Business considered.

(The meeting started at 6.00 pm
and ended at 7.05 pm).

STREETSCENE PORTFOLIO

EXECUTIVE MEMBER PRESENTATION TO SCRUTINY BOARD 22 March 2018

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Minute Item 6

FAREHAM
BOROUGH COUNCIL

SERVICES



FAREHAM
BOROUGH COUNCIL

SERVICES



FAREHAM
BOROUGH COUNCIL

BUDGETS & RESOURCES

Annual net revenue budget of circa £6m

Annual capital budget of £500,000

10 employees – 27% of total

10 ambassadors for the Council

Health and safety at work paramount

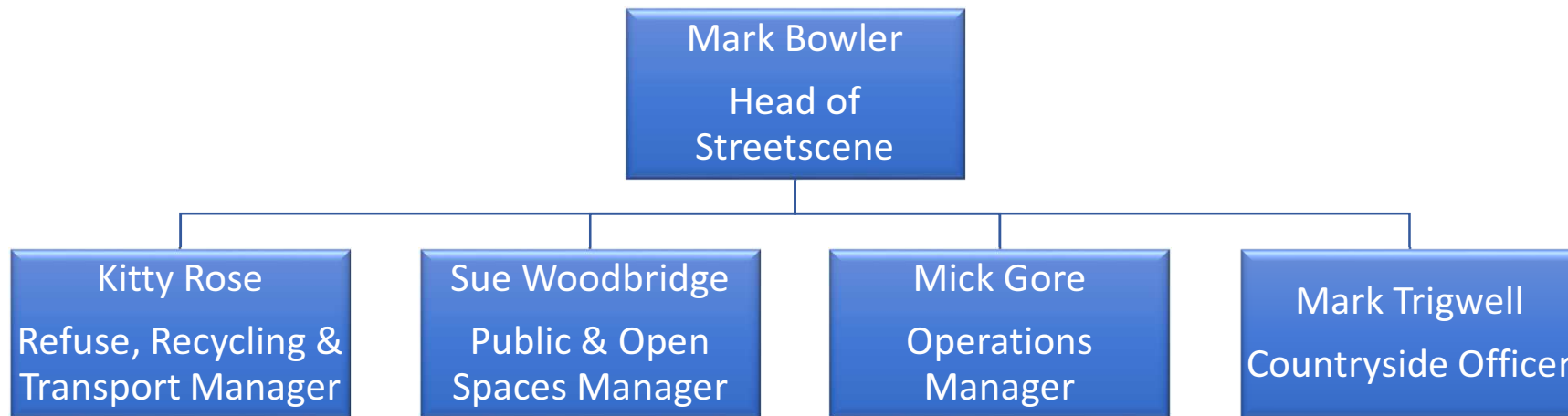
Publicly regulated

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FAREHAM
BOROUGH COUNCIL

MANAGEMENT STRUCTURE



TRANSPORT MANAGEMENT

Revenue Budget £500k

Fleet of 127 vehicles managed by Streetscene department

Transport Manager responsible for day-to-day operation:

Servicing

Maintenance

MOT testing (preparation)

Vehicle safety checks

Fuel Management

Vehicle procurement Programme

TRANSPORT PRIORITIES

Procurement Programme for
Fleet and Tools & Machinery

ISO6 Standards

Replacement of key Transport
Management Systems

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FAREHAM
BOROUGH COUNCIL

REFUSE AND RECYCLING

Budget of £2 million

Carry out 2.5 million domestic refuse, recycling and garden waste collections each year

Healthcare Waste Collections,
Trade Waste Refuse and Recycling

Large Collections

Business Collections

Roof Tiles Recycling

FUSE AND RECYCLING PRIORIT

Collection Rounds – Re-Balancing
Government Waste Strategy Implications
Hampshire Waste Partnership – Super
Single Use Plastics Policy
Collection of Plastic Pots, Tubs and Trays

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FAREHAM
BOROUGH COUNCIL

GROUNDS MAINTENANCE

udget of £1.3m

over 2.5m sqm of grass

tain over 47,000 sqm of shrub borders

tain over 46 km (28m) of hedgerows

tain 880sqm of flower beds, 246 baskets,

hs and tubs



ampshire CC – Agency Agreeeme

606,292 sqm urban grass - 12 cuts per annum (HCC pay for 5 cuts)

22,971 sqm shrub borders - 2 visits per annum (HCC pay for 1 visit)

10 km of Hedge - 2 visits per annum (HCC pay for 1 visit)



LANDSCAPE MAINTENANCE PRIORITIES

Cutting & Sport Pitch
Maintenance Contract
Implementing new systems for the
prevention of Hand Arm Vibration
)
Growth on the Highways
and Adoptions

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FAREHAM
BOROUGH COUNCIL

STREET CLEANSING

Budget of £1 million

Waste tipping

Street litter & dog waste collection

Over 600 litter bins emptied from 3 x daily to 1 x week

Mechanical street sweeping

Domestic bulky waste

Street graffiti removal

Collection of dead animals from public land

STREET CLEANSING PRIORITIE

Review of the Street Sweeping
Sites

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New Land Adoptions

Division of Litter & Dog Waste



FAREHAM
BOROUGH COUNCIL

PARKS AND OPEN SPACES

Revenue Budget £1m

Projects

Maintenance of cemeteries and bereavement

Centres

Plant in Bloom,

Community Projects,

Landscape Improvements

Public conveniences

Shelter maintenance

- Repair and replacement of street names
- Corporate cleaning contract
- Foreshore
- Community lighting maintenance
- Public Clocks & War Memorials
- West Street Facilities & Furniture
- Speed Limit Signs
- Outdoor Sports & Recreation

PARKS AND OPEN SPACES PRIORIT

Route for South East In Bloom

Shelter Contract

Street Maintenance of Facilities

Street Furniture

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Hill Cemetery Extension



COUNTRYSIDE MANAGEMENT

Revenue Budget £100k

Countryside Officer & 2 Rangers (1 Temporary)

Volunteer Groups (c. 80 individuals)

Manage 25 sites (approx. 134 ha)

Range of habitats: woodland; grassland,
and. Most sites designated (SSSI, LNR,
C)



FAREHAM
BOROUGH COUNCIL

TITCHFIELD COUNTRY PARK (16 HA)

Community Orchard
Tree installation &
maintenance
New walk routes
New creation
Community engagement

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DAEDALUS SANGS (18 HA)

- elevated viewpoints
- dog exercising areas
- 4km circular path network
- structured grassland communities
- small woodland screening



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ANY QUESTIONS?

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FAREHAM
BOROUGH COUNCIL